



**City of Atlanta**  
**Office of Buildings – Zoning Division**  
 55 Trinity Avenue, Suite 3900  
 Atlanta, Georgia 30303  
 Phone: 404-330-6175

## **SIGN PERMIT APPLICATION**

**Please Note:** This application must be accompanied by two (2) copies of accurately scaled street front elevations, scaled sign renderings and site plan for freestanding signs.

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Application Number: \_\_\_\_\_

Estimated Cost: \$ \_\_\_\_\_ Zoning District: \_\_\_\_\_

Site Address: \_\_\_\_\_

<u><b>Business Owner</b></u>	<u><b>Sign Erector</b></u>
Name: _____	Name: _____
Address: _____	Address: _____
City: _____ State: _____	City: _____ State: _____
Contact Number: _____	Contact Number: _____
Business License #: _____	Email: _____
	Business License #: _____

### **GENERAL SIGN INFORMATION**

Distance above public sidewalk: \_\_\_\_\_ ft. Projection over public sidewalk: \_\_\_\_\_ ft.

Size of Sign: \_\_\_\_\_ sq. ft. Height of Sign: \_\_\_\_\_ ft. Width of Sign: \_\_\_\_\_ ft.

Liability Insurance Policy Submitted:  Yes  No

How is the sign secured: \_\_\_\_\_

### **TYPE OF SIGN**

**Business Identification Sign:** ( Existing /  New)      **General Advertising Sign:** ( Existing /  New)

Freestanding     Monument     Wall     Multi-Message     Projecting

LED     Animated     Flashing     Ext. Illuminated     Banner

Structural Plan

Internally Illuminated UL#(s): \_\_\_\_\_

Zoning Comments: \_\_\_\_\_

Zoning Inspector Approval: \_\_\_\_\_ Date: \_\_\_\_\_

Traffic Approval: \_\_\_\_\_ Date: \_\_\_\_\_

Other Approval: \_\_\_\_\_ Date: \_\_\_\_\_